

Spring Semester 2022

**GRADUATE SCHOOL ADMISSIONS GUIDE
FOR INTERNATIONAL STUDENTS**

2021. 10.

**GRADUATE SCHOOL
KOREA MARITIME & OCEAN UNIVERSITY**

KMOU Graduate School, 727 Taejong-ro, Yeongdo-Gu, Busan 49112, South Korea
TEL) +82-51-410-5120 FAX) +82-51-403-0432 <http://english.kmou.ac.kr>

Contents

1. Qualifications of Applicant	1
2. Quotas of Admissions & Program Units	2
3. Selection Procedures & Application Fee	4
4. Admission Schedule	4
5. Application Documents	5
6. Important Notes	7

☐ Forms & Attachments

【Form 1】 Application Form

【Form 2】 Study Plan & Personal Statement

【Form 3】 Scholarship Certification

【Form 4】 Apostille Form

【Appendix】 Members to the Apostille Convention

【Form 5】 Recommendation(Language Requirement Exemption)

1. Basic Qualifications

- Students must satisfy one of the following conditions
 - (1) Both parents are native-born foreigners with foreign nationality.
 - (2) Korean National Residing Abroad or Foreigners who completed their entire education abroad and that education system is equivalent to Korea's 12-year educational system and university curriculum.

2. Academic Qualifications

- Master's program applicants : Must hold a Bachelor's degree or a level of education equivalent to or higher than a Bachelor's degree
- Doctoral program applicants : Must hold a Master's degree or a level of education equivalent to or higher than a Master's degree
- * Applicants who are expected to graduate by February 28, 2022 can also apply for the program. Applicants who are expected to graduate at the time of application must first submit a certificate of expected graduation. The official degree certificate(or diploma) and final academic transcript must be submitted by February 28, 2022.

3. Language Requirement(at least one of followings)

	TOEFL iBT	TOEIC	TEPS	IELTS	TOPIK
Eligibility Criteria	68	600	550	5.5	3

- Students from English-speaking countries(USA, UK, Canada, South Africa, New Zealand, Australia, Ireland) are exempt from this requirement.
- The language proficiency test score must be valid as of the application deadline.
- Applicants with a recommendation(Language Requirement Exemption) from supervisor-to-be at KMOU can still apply without any language proficiency test score.

II

Quotas of Admissions & Program Units

1. Quotas of Admissions

- There are a small number of slots for students for each program unit.

2. Program Units(Departments & Majors)

College	Department	Major	Master's Courses	Doctoral Courses
ENGINEERING	Dept. of Maritime Law & Policy	<ul style="list-style-type: none"> ○ Maritime Law ○ Maritime policy 	Limited quotas for each unit	Limited quotas for each unit
	Dept. of Marine Systems Engineering	<ul style="list-style-type: none"> ○ Major in Machine and Materials Engineering ○ Major in Ship Machinery Energy Systems Engineering ○ Major in Ship Electrics and Electronics Control Engineering 		
	Dept. of Navigation Science	<ul style="list-style-type: none"> ○ Maritime Safety Technology ○ Maritime Traffic Information Engineering 		
	Dept. of Marine Engineering	<ul style="list-style-type: none"> ○ Mechanical Fusion & Material Engineering ○ Green Ship Technology ○ Mechatronics Engineering 		
	Dept. of Maritime Police Science	<ul style="list-style-type: none"> ○ Maritime Police Administration ○ Maritime Safety Environment 		
	Dept. of Offshore Plant Management	<ul style="list-style-type: none"> ○ Offshore Plant Management 		
	Dept. of Marine Information Technology	<ul style="list-style-type: none"> ○ Smart Systems Engineering ○ Information Technology Engineering 		
	Dept. of Mechanical Engineering	<ul style="list-style-type: none"> ○ Mechanical Engineering 		
	Dept. of Naval Architecture and Ocean Systems Engineering	<ul style="list-style-type: none"> ○ Naval Architecture and Ocean Systems Engineering 		
	Dept. of Electronics and Communication Engineering	<ul style="list-style-type: none"> ○ Electronics and Communication Engineering 		
	Dept. of Ocean Engineering	<ul style="list-style-type: none"> ○ Ocean Engineering 		
	Dept. of Ocean Energy and Resources Engineering	<ul style="list-style-type: none"> ○ Energy and Resource Engineering ○ Ocean Energy Engineering 		
	Dept. of Logistics	<ul style="list-style-type: none"> ○ Logistics 		
	Dept. of Control and Instrumentation Engineering	<ul style="list-style-type: none"> ○ Control and Instrumentation · IT Convergence Engineering 		

College	Department	Major	Master's Courses	Doctoral Courses
ENGINEERING	Dept. of Marine Equipment Engineering	◦ Materials Engineering	Limited quotas for each unit	Limited quotas for each unit
	Dept. of Refrigeration and Air-Conditioning Engineering	◦ Refrigeration and Air-Conditioning Engineering		
	Dept. of Electrical and Electronic Engineering	◦ Electrical and Electronic Engineering		
	Dept. of Radio Communication Engineering	◦ Radio Communication Engineering		
	Dept. of Civil and Environmental Engineering	◦ Civil Engineering ◦ Environmental Engineering		
	Dept. of Computer Engineering	◦ Computer Information Engineering		
	Dept. of Nano-Semiconductor Engineering	◦ Nano-Semiconductor Engineering		
	Dept. of Oceanic Architectural Engineering	◦ Architectural Design ◦ Disaster Prevention of Offshore Structures		
	Dept. of Convergence interdisciplinary education of Maritime & Ocean Contents	◦ Convergence of Maritime & Ocean City Design ◦ Logistics System		
	Dept. of Advanced Ship Management Convergence	◦ Advanced Ship Operations Management ◦ Advanced Ship Technology Management		N/A
NATURAL SCIENCES	Dept. of Data Informatics	◦ Data Informatics	Limited quotas for each unit	Limited quotas for each unit
	Dept. of Marine Bioscience and Environment	◦ Marine Biotechnology ◦ Marine Environmental Science ◦ Aquatic BioScience (only MA)		
HUMANITIES & SOCIAL SCIENCES	Dept. of Shipping Management	◦ Shipping Management		
	Dept. of Maritime Law	◦ Private Law ◦ Public Law ◦ Maritime Law		
	Dept. of International Trade	◦ International Trade ◦ Shipping and Marine Insurance ◦ Economics		
	Dept. of English Language and Literature	◦ English Linguistics ◦ English Literature		
	Dept. of International Commerce & Maritime Administration	◦ International Commerce ◦ Maritime Administration		
	Dept. of International Area & Cultural Studies	◦ East-Asia Studies ◦ European Studies ◦ Cultural Interaction Studies		
	Dept. of Convergence interdisciplinary education of Maritime & Ocean Contents	◦ Major in Convergence of Maritime & Ocean Culture-Contents		
ARTS & SPORTS	Dept. of Sports Convergence	◦ Marine Leisure Industry ◦ Sports Medicine ◦ Ocean Safety (only MA)		
	Dept. of Convergence interdisciplinary education of Maritime & Ocean Contents	◦ Maritime & Ocean Health Care		

III

Selection Procedures & Application Fee

1. Selection Procedures

- The main method of evaluation is review of application documents.
(There is no interview)
- Evaluators in each department assess previous education, financial status, study plan and personal statement and make a judgment concerning overall academic ability to decide on whether the student will be admitted.

2. Application Fee

- KRW 50,000 or USD \$60
 - ※ There is no refund once the application is made.
 - ※ The application is completed only after you pay the application fee.

IV

Admission Schedule

Contents	Date & Time	Remarks / Place
Application Submission (Both ① and ②)	2021. 10. 25.(Mon) ~ 11. 12.(Mon) 18:00	<p>① Internet (www.studyinkorea.go.kr http://english.kmou.ac.kr) and</p> <p>② Postal Mail or visit KMOU KMOU Graduate school (#503, G2) 727 Taejong-ro, Yeongdo-gu, Busan 49112, South Korea</p>
Document Screening in the departments	2021. 11. 22.(Mon) ~ 11. 26.(Fri)	Each department office
Announcement of Admission	2021. 12. 13.(Mon)	KMOU Graduate school Homepage http://www.kmou.ac.kr/graduate/main.do
Payment for Registration	2021. 12. 15.(Wed) ~ 12. 17.(Fri)	KMOU branch of Nonghyup Bank

V

Application Documents

No	Required Documents	Master's	Ph. D.	Remarks
1	Application form 【Form 1】	○	○	
2	Personal Statement & Study Plan【Form 2】	○	○	
3	Certificate of Bachelor's degree(Original)	○	○	
4	Bachelor's degree Transcript(Original)	○	○	including CGPA or percentage
5	Certificate of Master's degree(Original)		○	
6	Master's degree Transcript(Original)		○	including CGPA or percentage
7	Letter of Recommendation	○	○	from present professor
8	Certificate of valid Language Proficiency	○	○	TOEFL, TOEIC, TEPS, IELTS or TOPIK
9	Photocopy of passport	○	○	any proof of nationality
10	Two Photos	○	○	size : 3.5cm*4.5cm
11	Certificate of Finance	○	○	
12	Photocopy of Alien Registration Card	△	△	only for holders

★ Notice

- All required documents must be written either in English or Korean. Documents written in languages other than Korean or English must accompany a complete Korean or English translation notarized by a notary public.
- All applicant documents must be presented in their original forms. If an applicant has to submit photocopied documents, applicants must have the photocopies notarized, apostilled, or receive consular confirmation and submit those certified documents.
- Applicants who studied or obtained an academic degree in China must submit a certificate of verification issued by the degree-authentication center run by the Chinese Ministry of Education.

★ Documents verifying financial ability

○ Certificate of Finance should satisfy one of the following ①, ②, ③

① Applicants self-financing the costs of study:

- Bank deposit certificate in applicant's name worth USD \$18,000 or more.
(The certificate should have been issued within the past 30 days)

② When another person finances your costs of study:

- Bank deposit certificate or scholarship grant certificate USD \$18,000 or more in the name of that person with verification or scholarship certification.
- That person's employment certificate (including the period of employment and employer's contact information), or business registration certificate, or property tax document.
- That person's signature on the Affidavit of Financial Support included in [Form 1]
- Valid until the date indicated on the document, but we can only accept a document that have been issued within 3 months.

③ When you submit Scholarship Certificate:

- Certificate to grant scholarship that shows the amount of grant is USD\$18,000 or more [Form3]
- Provider of the grant should either be a KMOU department, research institute or chief researcher.
- ※ If the total amount of scholarship money is less than USD\$18,000, the remaining costs are the responsibility of the student and he or she should submit a Proof of Financial Capability document verifying the remaining amount.

- All applicants must submit their application documents in hard copies to the Graduate School Office by postal mail or in person. Applicants cannot submit application documents via email, fax, etc.
- When you do not submit all of the required documents, do not provide all required information in the application form, do not check application results and/or do not take the required steps for entry into Korea, your admission may be canceled. In these cases, applicants are solely responsible for any consequences.
- If applicants have obtained admission through felonious acts, such as forgery or the doctoring or mistranslation of required documents, your admission will be canceled even after you have started attending and all your study records shall be erased, even if this is uncovered after graduation. In addition, you will be charged with a criminal offense by our university according to relevant Korean laws.
- International students(holders of D2 visa) are mandatory to join National Health Insurance Service.
- All submitted documents shall not be returned, regardless of whether or not your application is successful.
- All the other issues not clearly indicated in these guidelines shall be handled according to the university's admissions procedures and regulations.
- Cancellation of registration and refund of tuition fees shall be handled according to the university's policies and regulations on tuition payment.
- If you are expected to receive your bachelor's or master's degree, you have to receive and submit it before February 2022.
- Successful applicants should change their visa at the Busan Immigration Office or at the Korean Embassy (or consulate) in their home countries to get a student visa after acquiring the Certificate of Admission from the International Office of KMOU.
- For more information or questions regarding the admission procedure, please contact the KMOU Graduate School Office. +82-51-410-5120, jung0824@kmou.ac.kr