
2022 Admission Guide for
Special Selection
(Overseas Koreans and foreigners)
(General Admission)



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1. Important Notes for Applicants

- A. All the required documentation (Application Form and Required materials) should be submitted to the office of International Affairs at AU before the deadline.
- B. Any false information or forgery of documents submitted for application is entirely the responsibility of the applicant. Discovery of any false, misleading or untrue information on application documents will result in the applicant being dropped from the application process or (in the case that he/she has already been accepted) cancellation of admission.
- C. Multiple college application and double registration are strongly forbidden.
- A student accepted by 2 or more colleges should register only one college. If any of the application documents contain false information or forgery, admission will be canceled immediately.
 - If he or she is accepted by other college through nonscheduled rolling admission, he or she can not apply for admission to special selection of Ansan University.
- ※The principle of multiple support and double registration prohibitions is not applied between colleges and universities (including industrial colleges and educational colleges) and universities and various schools established by special laws.**
- D. Insurances for foreign students
- A foreign student mandatorily should be insured by National Health insurance and it is up to the individual to pay the insurance fee by oneself.
- E. In an attempt to avoid any failures due to all kinds of physical diseases or physical disability, applicants should be cautious when choosing their major studies and applicants are responsible for any consequences resulting from their physical disability after admission.
- F. If a student is found to have applied through illegal means, such as submission of false or forged documents or altered representation of eligibility, admission will be denied and violations will be referred to the relevant authorities.
- G. If you incorrectly list your contact information (address and phone number) on your application form, or if your pass is cancelled due to the number of notifications you have not been able to provide, you will not be able to appeal for any reason in the future.
- H. All the necessary information during an admission period is notified via the applicant's e-mail, so the applicant must write on the e-mail correctly in the application form, and must be responsible for any disadvantage caused by an incorrect contact or not being able to contact the applicant.
- I. Even if applicants who have passed the admissions screening and registered, are refused to issue a visa or fails to enter the country, admission or admission will be canceled.
- J. No changes can be made to the documents once submitted to Ansan University and the documents cannot be returned in any case. Provided, that when a cause based on Article 42-3(Admission fee)of the Enforcement Decree of the Higher Education Act has occurred, the fees shall be returned according to the criteria.
- K. Selection criteria for successful applicants
- Applicants with high scores in the interview screening will be selected first. (Average score of less than 70 will be disqualified.)
- L. Filling Acceptance Notification
- The announcement of the filling members will be conducted at the university's own level within a set period of time, and detailed schedules and methods will be announced on the university admissions information website.
- M. Other non-stated items shall be made from the decision of the Admissions Committee at Ansan University.

2. Division and Admission Unit

Division	Major	Day/ Night	school system	Admission plan for foreigners	Admission plan for North- Koreans Immigrants
				Volume of Recruitment	
Human Care	Department of Beautician Arts	Day	2	10	–
Human Care	Department of Medical Beauty	Day	2	10	–
Human Care	Department of Smart Contents	Day	2	20	–
Human Care	Department of Leisure Sports Care	Day	2	10	–
Food&Nutrition/ Curlinary	Department of Culinary Art	Day	3	5	–
Humanities and social science	Department of Language therapy and child care	Day	3	3	–
Humanities and social science	Department of Social Welfare	Day	3	–	3
Humanities and social science	Department of English For Airlines & Hospitality	Day	2	20	–
Humanities and social science	Department of Hotel & Tourism	Day	2	3	–
Humanities and social science	Department of Police Information	Day	2	10	–
Business	Department of Tax Accounting	Day	2	2	–
Business	Department of Business Administration	Day	2	5	–
Computer	Department of Computer Information	Day	2	5	–
Computer	Department of Artificial Intelligence and Software	Day	2	10	–
Design/Converg ence	Department of Multimedia Design	Day	3	10	–
Design/Converg ence	Department of Architectural Design	Day	3	20	–
Design/Converg ence	Department of Visual Media Design	Day	3	10	–
Total				156	

※ In the case of overseas Koreans and foreigners' screening, additional recruitment may be carried forward if not filled.

※ North Korean Immigrants in South Korea can only apply for the Department of Social Welfare.

3. Admission Schedule

Classification	Date	Note	
Admission Notification &	Available for download at any time website at Ansan Univ.	Department of International Affairs Website(http://dia.ansan.ac.kr)	
Application Submission	2021.12.30.(Thur) ~ 2022.01.12.(Wed)	Submission time	09:30 ~ 16:00 (Saturdays, Sundays and holidays excluded)
		Submission of documents	(15328)155 Ansan Daehak-ro, Sangnok-gu, Ansan-si, Gyeonggi-do 404, Main Bldg. Office of DIA
Application Period	2022.01.13.(Thur) ~ Autonomy before the announcement of successful applicants	-	
Interview	2022.01.20.(Thur)	Time and place to be announced later	
Announcement of successful applicants	2022.02.08.(Tue)	Individual Wired Notifications Via Emails	
Course Registration	2022.02.09.(Wed) ~ 02.11.(Fri)(3 days)	Confirm after printing the notice	
Issuance of standard admission permit	2022.02.09.(Wed)	Issuance office	Dept. of International Affairs at Ansan Univ. (404, Main Bldg.)
		Issuance time	10:00 ~ 16:00
Deadline for notification of acceptance for non-registration	2022.02.12.(Sat) ~ 02.28.(Mon)	Excluding those eligible for the standard admission permit	
Deadline for Unregistered recruitment registration			

※ If the admission schedule is unavoidably changed, it will be notified on the Ansan University Admissions website and then notified via text message to applicants.

※ Issuance of standard admission permit after tuition payment. After issuance, it is not possible to apply or register at other universities.

※ Applications can only be submitted in person, and if you do not register within the registration period, you will be deemed to have no intention to register and your registration will be withdrawn. Since it is a single virtual account when tuition is paid, the depositor may not be an accepted student, but the specified amount cannot be paid in part.

※ The schedule (interview method and schedule) is subject to change depending on the covid-19 situation, and will be notified in advance of the change. (Notice of international affairs webpage and individual notification by contact information of subjects)

4. Selection Process

A. Selection Process

Division		Document Evaluation	Interview
Overseas Koreans & Foreigners	ALL (Exclusion for Department of Social Welfare)	40	60
North Korean Immigrants	Department of Social Welfare	40	60

B. Selection Procedure

- Among the applicants, the scores will be added to the top scorer.
- Those who fail to pass the interview and those who fail to submit documents will be disqualified.
- For those with the same score, overseas Koreans and foreigners (Article 29 Paragraph 2, No. 6, 7 of the Enforcement Decree of the Higher Education Act) are selected in the order of ① those with the highest score in the interview, ② those with the highest score on the Test of Proficiency in Korean (TOPIK), and ③ the younger applicants.
- North Korean Immigrants (Article 29, Paragraph 2, Item 6 of the Enforcement Decree of the Higher Education Act) are selected in the order of ① those with the highest score in the interview, ② their personal introduction and study plan, and ③ the younger applicants.

※ Applicants must have an ID card to confirm the status of the examinees during the interview.

C. The same point processing

Division		1 st place	2 nd place	3 rd place
Overseas Koreans & Foreigners	ALL (Exclusion for Department of Social Welfare)	the highest score in the interview	the highest score on the Test of Proficiency in Korean (TOPIK)	t h e y o u n g e r applicants
North Korean Immigrants	Department of Social Welfare	the highest score in the interview	their personal introduction and study plan	t h e y o u n g e r applicants

5. Eligibility

- A. A person who has completed (or is expected to) graduate from high school after completing a curriculum equivalent to elementary and middle school in Korea
- B. Applicants who possess TOPIK level 3 or higher and meet the following qualifications

Selection	Division	Classification	Eligibility
Overseas Koreans & Foreigners	ALL (Exclusion for Department of Social Welfare)	A foreign student who completed the entire curriculum in a foreign country	(Article 29 (2) 7 of the Enforcement Decree of the Higher Education Act) Overseas Koreans and foreigners who have completed all education courses equivalent to Korea's elementary and secondary education (12 years) in a foreign country, and marriage migrants who have obtained permission for naturalization
		Foreigners whose parents are both foreigners	(Article 29 (2) 6 of the Enforcement Decree of the Higher Education Act) A foreigner whose parents and students are both foreigners who have completed all educational courses equivalent to Korean elementary and secondary education (12 years) at domestic/foreign schools
	Department of Social Welfare	North Korean Immigrants	(Article 29 (2) 6 of the Enforcement Decree of the Higher Education Act) A person who is registered as a North Korean defector according to the 「Act on Protection and Settlement Support for North Korean Refugees」 and has graduated from high school(expected) in Korea or abroad

- ※ Foreigners are those who do not have Korean nationality, and as of the date of application, applicants with dual nationality who hold Korean nationality are not eligible.
- ※ The nationality of the parents of those who have completed the entire curriculum (overseas Koreans, foreigners, marriage migrants) is totally irrelevant.
- ※ Various methods of accreditation of academic background such as foreign qualification examination, home schooling, and cyber learning are not recognized.
- ※ In the case that the Test of Proficiency in Korean (TOPIK) is canceled depending on the COVID-19 situation, it may be replaced by another test, and any change will be notified in advance.(Notice on the website of the department of international affairs and individual notification by contact information of the subject)

6. Required Documents

- A. All submitted documents must be originals issued by the relevant institution (including online issuance).
- B. Transcripts issued by foreign schools/institutions – Certificates of graduation (expected) must be notarized by a diplomatic mission abroad or an apostille confirmation to be validated.
- C. Applicants who are expected to graduate must submit their certificate of graduation to the department of International Affairs at Ansan University at the same time as they graduate from high school after passing.
- D. Documents that are not written in either Korean or English must be enclosed with notarized translations into Korean or English.
- E. If there are documents necessary to confirm the facts in the future, the university may additionally request them.

Document list for Overseas Koreans and Foreigners

Special Selection

No.	Documents	Notarization method	
		China	Countries other than China
1	Application Form [Form 1]	N/A	
2	Self-introduction Essay and Study Plan [Form 2]		
3	Affidavit of Financial Support [Form 3]		
4	Agreement on Privacy and Copyright Policy Document [Form 4]		
5	Notes on Applicants for Prevention of COVID-19		
6	A copy of passport of the applicant		
7	A copy of Alien Registration card(Front·Back) 1 each (For applicant living in Korea only) - Parents are staying in Korea, and if they have a foreign registration certificate, they will also include their parents' registration certificates.		
8	A copy of passport of the parents(or the country's ID card or Korean alien registration card) 1 each		
9	Certificate of employment of those who pledged to pay study expenses, Income Certificate and copy of each document to verify income for 1 each	Notarized translations into Korean or English	
10	Foreigners whose parents are both foreigners - One Notarized copy of Certificate of graduation(or expected graduation) In the case only applicant is a foreign -One Notarized copy of Certificate of graduation(or expected graduation) equivalent to Korean elementary and secondary education (12 years) at domestic/ foreign schools	General High School: Academic Verification from the China Academic Degree & Graduate Education Development Non-General High School: Korean Consulate Authentication	Apostille or Korean Consulate Authentication
11	Foreigners whose parents are both foreigners -One Notarized copy of Certificate of high school transcript In the case only applicant is a foreign -One Notarized copy of Certificate of transcript equivalent to Korean elementary and secondary education at domestic/ foreign schools	Korean Consulate Authentication	
12	Family Relation Certificate 1 each In case that the applicant's parents are divorced or deceased, please submit a certificate verifying the facts (marriage&divorce record, death certificate, etc.) (Vietnamese: Family Relation Certificate, Birth Certificates are included)	One Notarized copy of Family Relation Certificate & one Notarized copy of the household register	Notarized translations into Korean or English
13	Agreement forms for academic verification and request	N/A	
14	TOPIK certificate (Level 3 or above) or Completion certificate(expected completion certificate) proving level 3 or above from the Korean language institute of Korean universities (Certificates of final semester performance and attendance)	N/A	
15	Certificate of Entry and Exit - From birth to application (In the case only applicant is a foreign)		
16	Applicant's (parents') or sponsor's bank certificate indicating minimum deposit of \$20,000 ※ Only \$10,000 is required for applicants who completed the course of Ansan University Korean Language Program		
17	Confirmation of registering of North Korean Immigrants (Issued by a residential protection officer for North Korean Immigrants in cities and countries) Confirmation on the education support for North Korean Immigrants, Academic verification and request (Limited to the person concerned)		
18	Application Fees: 40,000 Won (KRW)		

※ Please submit the requested documents in order of number.

7. Acceptance Notification & Registrations

- A. The applicant should check the schedule, the process, important notes, and any disadvantages caused by an incorrect contact or not being able to contact the applicant and are solely the responsibility of the applicant.
- B. All the necessary information including the schedule, the acceptance notice, tuition payment is notified via the applicant's contact information in the application form, so any disadvantage during an admission period caused by an incorrect contact is the applicant's responsibility.
- c. All accepted applicants must complete all admission and registration procedures before the deadline. If the tuition fee is not paid on the deadline, admission will be canceled.
- D. No double registration: Applicants who have passed at least two universities (including industrial, educational, and colleges) with the same semester to be admitted by the time of application must enroll in only one university.

Classification	Date	Note	
Acceptance Notification	2022.02.08.(Tue)	Personal notification via email	
Register for courses	2022.02.09.(Wed) ~ 02.11.(Fri) For 3 days	Confirm after printing the notice	
Issuance of standard admission permit	2022.02.09.(Wed) Afterward	Place of Issuance	Dept. of International Affairs at AU (404, Main Bldg.)
		Issuance Time	10:00 ~ 16:00
Unregistered fill acceptance notification	2022.02.12.(Sat) ~ 02.28.(Mon)	Not subject to issuance of standard admission permit	
Unregistered fill acceptance notification Deadline			

※ Because it is a one-person virtual account when paying tuition, it is possible even if the account holder is not an accepted student, but the specified amount cannot be paid in installments.

8. Filling Acceptance Notification : Detailed schedule and its processing method will be announced later on Ansan University Admissions website.

9. Application Fee: 40,000 Won (KRW)

A. On-site Payment/Place of Payment : Dept. of International Affairs at AU
(404, Main Bldg.)

B. A refund on the application fee: In the event of a cause in accordance with Article 34-4 (admission fee) of the Higher Education Act and Article 42-3 (admission fee) of the Enforcement Decree, the application fee will be refunded according to the standards.

<Information regarding return of admission fee – Enforcement Decree of the Higher Education Act>

1. The reason and amount for the refund of the admission fee under Article 34-4 (4) of the Act shall be classified as follows.
 - A. In the case of overpayment by a mistake by a person who has applied for admission: the amount overpaid
 - B. In case of failure to apply for admission due to reasons attributable to the university: the full amount of admission fee paid
 - C. In case of failure to apply for admission due to natural disaster: the full amount of admission fee paid
 - D. If you are admitted to a medical institution due to illness or accident, or if you are unable to apply for admission due to your own death (only if you can prove the relevant information): Before the admission fee paid
 - E. In the case of applying for admission in stages but failing to pass before the final stage: The amount of the admission fee paid for the stage in which the application was not taken.
2. In accordance with Article 34-4 (5) of the Act, the head of the university shall return the balance of income and expenses related to the admissions process in proportion to the admission fee paid by those who took the admission test by April 30 of the relevant academic year.
3. When the admission fee is returned in accordance with paragraphs (2) or (3), the head of the university shall prepare two or more methods of return so that the person subject to the return can choose. In this case, the method of return must include a method of visiting the school in person and a method of transferring money to an account of a financial institution designated by the person to be returned.
4. The head of the university may return the refund after deducting the cost of using the financial institution's computer network from the amount to be returned if the person subject to the refund selects the method of transferring to a financial institution's account among the return methods under paragraph (4).
5. The head of the University may not return the cost of using the financial institution's network if it is returned in accordance with paragraph (5) if it is more than the amount to be returned.

10. Entrance disclaimer and Refund Information

A. If you give up your registration after paying the tuition, you can get a refund by contacting the Dept. of International Affairs within the specified period. (Refunds are not available on Saturdays, Sundays and public holidays.)

B. If there is a reason for a refund, you must apply for a refund without delay, and if you pay tuition to a number of universities, your acceptance may be canceled due to double registration.

Classification		Remarks	
Abandonment of application to register	In-person	2021.12.30.(Thur) ~ 2022.01.12.(Wed) (Visiting hours 9:00 ~ 16:00)	Dept. of International Affairs at AU (404, Main Bldg.) → Office of administration at AU (107, Main Bldg.)
The refund procedure	In-person	·Fill out the application form → Identity verification → Refund (return to account) (Required documents: Student ID card, tuition payment receipt, refund account) ※ When only guardians visit: Required documents + student stamp, guardian ID card, additional documents confirming guardianship	
Notes		A. According to the principle of prohibition of double registration, only one university must be registered, and when moving to another university, you must give up (refund) admission to the university where you have already registered before moving. B. The details of the application form (contact number, account number, etc.) cannot be changed. C. After application for waiver (refund) of admission, admission to Ansan University will be revoked, and this cannot be overturned for any reason. D. Tuition refunds will be processed in accordance with the 「Rules on University Tuition Fees」 from the date of admission.	

11. Enrolled Students Scholarship

A. Scholarship for foreign students is provided in accordance with the Ansan University Scholarship Regulations.

B. Accepted foreign students must sign up for the National Health Insurance and submit a confirmation of health insurance eligibility.

Foreign students admitted through special admission for non-qualified foreign students				
Benefit	Category	80% of tuition	50% of tuition	30% of tuition
Foreign Students (Special – Admission)	Freshman	–	Students completing over 1 year-course of Ansan University Korean Language Program, who have TOPIK Grade 4 certification or higher	Students completing over 1 year-course of Ansan University Korean Language Program, who have TOPIK Grade 3 certification or higher, or TOPIK Grade 4 certification
	In-school	Keeping over 4.0 of GPA at previous semester	Keeping over 3.5 ~4.0 of GPA at previous semester	Keeping over 3.0 of GPA at previous semester

Foreign students who entered through an admissions process other than the special admission for foreign students outside of the quota (Provided, That if there is no grade in the previous semester, the selection is excluded)			
Benefit	Category	50% of tuition	30% of tuition
Advanced foreign student	In-school	Keeping over 4.0 of GPA at previous semester, who have TOPIK Grade 3 certification	Keeping over 3.5 ~ 4.0 of GPA at previous semester, who have TOPIK Grade 3 certification

12. Additional Information

A. TUITION FEE (as of 2021)

Division	Department	Instruction Fee	Admission Fee	Scholarship	Total
Human Care	Department of Beautician Arts	3,025,000	326,000	234,300	3,116,700
Human Care	Department of Medical Beauty	3,025,000	326,000	234,300	3,116,700
Human Care	Department of Smart Contents	–	–	–	–
Human Care	Department of Leisure Sports Care	–	–	–	–
Food&Nutrition/ Culinary	Department of Culinary Art	3,025,000	326,000	234,300	3,116,700
Humanities and social science	Department of Language therapy and child care	2,850,000	326,000	234,300	2,941,700
Humanities and social science	Department of Social Welfare	2,850,000	326,000	234,300	2,941,700
Humanities and social science	Department of English For Airlines & Hospitality	2,850,000	326,000	234,300	2,941,700
Humanities and social science	Department of Hotel & Tourism	2,850,000	326,000	234,300	2,941,700
Humanities and social science	Department of Police Information	2,728,000	326,000	234,300	2,819,700
Business	Department of Tax Accounting	2,728,000	326,000	234,300	2,819,700
Business	Department of Business Administration	2,728,000	326,000	234,300	2,819,700
Computer	Department of Computer Information	2,850,000	326,000	234,300	2,941,700
Computer	Department of Artificial Intelligence and Software	2,850,000	326,000	234,300	2,941,700
Design/Convergence	Department of Multimedia Design	3,070,000	326,000	234,300	3,161,700
Design/Convergence	Department of Architectural Design	3,070,000	326,000	234,300	3,161,700
Design/Convergence	Department of Visual Media Design	3,070,000	326,000	234,300	3,161,700

* Tuition fees for the 2022 academic year will be confirmed around January 2022. Please refer to the notice later.

* Student cost (student fees) and textbook fees are separate.

B. Yegi Hall (Dormitory) (as of 2021)

Classification	Single A	Single B	Double (Multi-unit house)	Double (Studio-typed)
Dormitory entrance fee	10,000	10,000	10,000	10,000
Maintenance cost	1,200,000	1,280,000	1,000,000	1,200,000
Total	1,210,000	1,290,000	1,010,000	1,210,000
Remarks	<ul style="list-style-type: none"> - Due to the prevention of COVID-19, the 4-person room is operated as a 2-person room (studio-typed). - The room assignment is random. - Catering is not possible. - The period of entry and exit is in accordance with the academic calendar. - The above amount is subject to change. (Inquiry is required before entering) - Website: https://dorm.ansan.ac.kr/ 			

C. Documents and contacts

Classification		Remarks
Address	Korean	15328, 경기도 안산시 상록구 안산대학로 155 본관 404호 국제교류문화원
	English	Department of International Affairs, Ansan University, 404 Main Building, 155 Ansandaehak-ro, Sangnok-gu, Ansan-City, Gyeonggi-do, South Korea, 15328
Contact Info.	TEL	Domestic : 031-400-7165 / Overseas : +82-31-400-7165
	FAX	Domestic : 031-400-7192 / Overseas : +82-31-400-7192
	E-MAIL	bykim57@ansan.ac.kr

13. Notice for Successful Applicants

Notice for Successful Applicants

We truly wish you a promising university life.

1. Registration Information

Classification	Tuition Payment
Payment Period	2022.02.07.(Mon) ~ 2021.02.09(Tue)
Location	KB BANK branches nationwide (During banking hour 09:30~16:30)
Amount	Department-specific guidance
Notes	<ul style="list-style-type: none"> - Payment can be made only during bank business hours (09:00~16:00) - KB Bank automated machine, internet banking, and direct deposit are all possible. - Virtual account payment is available for another bank. - Your registration is not recognized when the fees are not paid.

2. Abandonment of application to register & The refund procedure

Classification	Remarks	
Period	1) 2022.02.08.(Tue) ~ 2021.02.24.(Thur) 9:00 ~ 16:00 2) 2021.02.25.(Fri) 10:00~12:00	Dept. of International Affairs at AU (404, Main Bldg.) → Office of administration at AU (107, Main Bldg.)
Procedure	·Fill out the application form → Identity verification → Refund (return to account) (Required documents: Student ID card, tuition payment receipt, refund account) ※ When only guardians visit: Required documents + student stamp, guardian ID card, additional documents confirming guardianship	
Notes	<ul style="list-style-type: none"> ▶ According to the principle of prohibition of double registration, only one university must be registered, and when moving to another university, you must give up (refund) admission to the university where you have already registered before moving. ▶ The details of the application form (contact number, account number, etc.) cannot be changed. ▶ After application for waiver (refund) of admission, admission to Ansan University will be revoked, and this cannot be overturned for any reason. ▶ Tuition refunds will be processed in accordance with the 「Rules on University Tuition Fees」 from the date of admission. 	

3. Contact for inquiries

Classification	Office	Contact
Admission and registration	Dept. of International Affairs	031-400-7165

4. For other details, please refer to the website of the Dept. of International Affairs at Ansan University (<http://dia.ansan.ac.kr>).

2022 Application for withdrawal of admission and return of registration deposit

1. Student personal information

Application number		Recruitment period		Screening	
Applying Department			Contact	-	-
Name			Date of Birth		

2. Reason for waiver

Reason Select one	Personal reasons <input type="checkbox"/>	
	Admission to other universities <input type="checkbox"/>	Name of the accepted universities
		Name of the Department

3. Registration deposit refund

Bank	Account number	Account Holder	Relationship with the student

4. Notes

- ① Application for withdrawal of admission and tuition refund must be completed directly by the student (guardian) with **the consent of the guardian (student)**.
- ② After application for withdrawal of admission (refund), admission to Ansan University will be canceled, and this cannot be overturned for any reason.

I have confirmed the above, and I ask you to give me permission of withdrawal of the admission fee (refund) for this reason.

Date : 20 . . .

Applicant: (Signature)

Guardian: (Signature)

Director of International Affairs, Ansan University

We are requesting that the above students withdraw from admission (refund).

Approval	Person in charge	Manager	Director

APPROVED	
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※ Collected under Article 6 (2) of the rules on university tuition.



**2022 Application for
Special Selection Overseas Koreans and foreigners
(General Admission)**

나를 알아주는 대학
My First Friend

*Application No. (학교기자사향)		※ Officer Only				
App lica tions	Name	[Korean]		[English(On your passport)]		
	Admission Type (Mark with ○)	Special Selection			Applying Department	1 st choice:
		Foreigners	Full Curriculum Completion	North Korean Immigrants		2 nd choice:
	Resident Registration No. (Alien Registration No.)	—				
	Passport No.			Date of Birth		
	Visa type(if any)			Nationality/ Citizenship		
	Academic Information	Classification	School Name (Kor./Eng.)	Period Attended	Date of Graduation	Location
						Country City/state
		Elementary		~		
		Middle		~		
		High		~		
	Korean Language Proficiency	University /College		~		
		▶ Completion of regular Korean language courses at other universities' Korean language training institutes [<input type="checkbox"/> Yes <input type="checkbox"/> NO] ▶ Test of Proficiency in Korean (TOPIK) Acquisition []				
		Name of Institution		Rank	[] score	Date of Acquisition
Contact Information	Address					
	Contact	Phone		Cell Phone		
		Email		Parental/ Legal Guardian		
Application Fee/Tuition Refund Account	Bank Info.	Name of Bank		Bank code		
		Account No.		Account Holder		
■ Acceptance of occasional admission on other universities/colleges I am well aware of the rules for violation of the application method, and I applied for the 2022 occasional admissions (universities/college, colleges of education, industrial colleges) <input type="checkbox"/> Apply / <input checked="" type="checkbox"/> Did not apply √ I am well aware of that those who passed the occasional admission (initially and filling) will not be able to apply for regular admission to other universities/colleges even if they have not registered(deposit paid) and know that admission is invalid in violation of the law.						
Applicant _____ (Signature) Receipt Stamp _____ (Signature)						
Gua rdia n	Name		Relationship		Occupation	
	Address			Cell Phone		
	Name of company	Company address				
		Company phone				
I hereby state that all the information submitted in the admission process is complete, accurate, and true. Year Month Day 지원자 성명(Name) : 인(Signature) To the President of Ansan University						

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Affidavit of Financial Support

나를 알아주는 대학
My First Friend

지 원 자 Applicant			
성명(한글)	Korean Name	성명(여권)	English Name
국적	Nationality	여권번호	Passport No.
지원학과	Department	전화번호	Telephone
현주소	Address		

재정보증인 Financial Sponsor			
성명(한글)	Korean Name	성명(여권)	English Name
국적	Nationality	주민등록번호	Resident Registration No.
전화번호	Telephone	휴대폰번호	Cell Phone
주소	Address		
회사명	Name of Company	근무부서	Department
회사주소	Address	직책	Position
		회사전화번호	Telephone
지원자와의 관계			

※ 첨부서류 : 본인 또는 재정보증인(부·모)의 은행잔고증명서 1부.

본인은 상기 지원자의 유학 기간 중 신원보증을 약속하며 일체의 경비 부담을 서약합니다.

I guarantee that I will be responsible for the above-named applicant's tuition fee and living expenses and student reference for the duration of the whole program.

Year Month Day

재정보증인 성명(Name of Sponsor) : _____ (인) (Signature)

To the President of Ansan University

Notes to Applicants for Prevention of COVID-19

나를 알아주는 대학
My First Friend

Notice of collection and use of sensitive information other than the subject of information

Personal information (sensitive information) is collected and used by the Korea Centers for Disease Control and Prevention (KCDC) in accordance with the Infectious Disease Prevention Act (Article 6, Paragraph 4), the Disaster Safety Act (Article 74-3), and the Personal Information Protection Act (Article 15 (1) 3).

Collection source of personal information (sensitive information)	Purpose of processing personal information	Right to request suspension of processing of personal information
Korea Centers for Disease Control and Prevention (KCDC)	Prevention and transmission of infectious diseases	In accordance with Article 37 (1) of the Personal Information Protection Act, a request for suspension of processing of personal information may be requested, and the right to request may be rejected in accordance with Article 37 (2).

※Reason for refusal of right to request suspension of processing

– Personal Information Protection Act (Article 37 (2) 2) When there is a risk of harming the life or body of another person or unfairly infringing on the property and other interests of another person

University-specific exam test instructions for prevention of COVID-19

1. All applicants must comply with the quarantine guidelines for the prevention of COVID-19.
2. Applicants who fall under any of the following conditions must notify the university of the relevant facts before the admission date for the university-specific examination (interview, etc.), and the notified applicants can apply for the university-specific examination through an online video interview.
 - A. Those who are currently quarantined after receiving a notification of inpatient treatment related to COVID-19 (confirmed)
 - B. A person who is currently under quarantine after being notified of self-isolation.

※If an applicant takes the application without notifying the university, he or she may be subject to civil and criminal liability, rejection, or cancellation of admission.

Have you checked the precautions for taking the university special exam for the prevention of COVID-19 infection?

☐ Checked and confirmed

YYYY. MM . DD

Name :

(Signature)

To the President of Ansan University

[Form 4]

Consent to personal information collection, use and provision to third parties

Dept. of International Affairs, Ansan University would like to collect and use your personal information as follows and provide it to a third party for the application and screening of overseas Koreans and foreign nationals outside of the quota. After thoroughly reading the following items, check whether you agree or not, please sign.

▶ Personal Information Collection and Usage Agreement

["Essential"]

Items of personal information to be collected and used	Purpose of collection and use of personal information	Period of use and retention of personal information
Applicant information (name, nationality, social security number (or alien registration number and passport number), address, contact information (phone number, mobile phone number), e-mail), application department, school information (early, middle, high school and university name, graduation (scheduled) year, place of graduation), family relations certificate, deposit registration certificate, final certificate of education, transcript, Korean language proficiency certificate, certificate of income (parents), income certificate, photo, refund information when giving up	Admission and management of foreigners	10 years

※ You have the right to object to the provision and use of personal information.

○ Disadvantages due to rejection: The above provision is an essential item for foreign admissions, so it is restricted to accepting admission applications.

☐ Agree

☐ Do not agree

Name :

(Signature)

▶ Personal Information Collection and Usage Agreement_(unique identification)

["Essential"]

Items of personal information to be collected and used	Purpose of collection and use of personal information	Period of use and retention of personal information
Passport number, alien registration number	Identification of applicants	10 years

※ You have the right to object to the provision and use of personal information.

○ Disadvantages due to rejection: The above provision is an essential item for foreign admissions, so it is restricted to accepting admission applications.

☐ Agree

☐ Do not agree

Name :

(Signature)

▶ Personal Information Collection and Usage Agreement

["Essential"]

Persons to whom personal information is provided	Items of personal information to be provided	Purpose of use of personal information by the person receiving personal information	Period of use and retention of personal information by the person providing personal information
Ministry of Justice	Name, nationality, date of birth, gender, address, contact information, mobile phone number, passport number, alien registration number, email, photo	Visa affairs and international student management	semi permanent

※ You have the right to object to the provision and use of personal information.

○ Disadvantages due to rejection: The above provision is an essential item for foreign admissions, so it is restricted to accepting admission applications.

☐ Agree

☐ Do not agree

Name :

(Signature)

I have read, clearly understood, and agree to the contents of this "Consent to Collection and Use of Personal Information and Provision to Third Parties".

20 . .

Name :

(Signature)

Official Agreement for Enrollment and Academic Credits

나를 알아주는 대학
My First Friend

Official Agreement for Enrollment and Academic Credits

I have applied to Ansan University in Korea for the 2022 academic year and I have agreed that Ansan University can make a request to you for my school records.

[School Information]

School Name			
School Address (Zip Code)			
School E-mail			
School Tel		School FAX	

To whom it may concern :

This letter is to confirm that I attended

_____ from _____ to _____.
(School Name) (MM/DD/YYYY) (MM/DD/YYYY)

I have applied to Ansan University in Korea for the 2022 academic year and I have agreed that Ansan University can make a request to you for my school records.

In this regard, I would like to ask you to provide full assistance to Ansan University when they contact you regarding verification of enrollment and transcripts.

[Student's Records]

Student Full Name			
Date of Birth	(Month)/(Day)/(Year)		
Date of Admission	(Month)/(Day)/(Year)		
Date of Graduation	(Month)/(Day)/(Year)		

Date : _____ / _____ / _____

Applicant Name : _____

Signature : _____

20 . .

Name :

(Signature)

To the President of Ansan University